



THE AUSTRALIAN INSTITUTE OF BUILDING

APPLICATION FORM

THE NATIONAL BUILDING

REGISTER (NBPR)

Revised June 2016, October 1998,
November 1999, August 2000,
September 2000

THE NATIONAL BUILDING PROFESSIONALS
REGISTER (NBPR) established by
THE AUSTRALIAN INSTITUTE OF BUILDING
(AIB)

ISBN 0 9586614 6 4

Correspondence and Queries to:

The Registrar
NBPR
AIB Office
PO Box 705
JAMISON ACT 2614

Phone: (02) 6253 1100

Fax: (02) 6253 4411

E-mail: nbpr@aib.org.au



FORM R1 APPLICATION FOR INITIAL NATIONAL REGISTRATION AS A BUILDING PROFESSIONAL



THE NATIONAL BUILDING PROFESSIONALS REGISTER (NBPR)
established by THE AUSTRALIAN INSTITUTE OF BUILDING (AIB)

PART 1 PERSONAL DETAILS

A. Name and Address Provide in this section your full family and given names PLUS your preferred given or other name which will be used on your registration certificate and card.

Family Name _____ Given Names _____

Preferred Name _____ Title (eg Dr, Mr, Ms) _____

Honours _____ Date of Birth _____
(not provided to register users)

Home address _____

_____ State/Territory _____ Postcode _____

Postal address for NBPR correspondence _____

_____ State/Territory _____ Postcode _____

Contacts: Phone _____ Mobile _____

Fax _____ E-mail _____

B. Employment Provide in this section details of your present employment for entry in the database.

Employer company name

Your position title

Employer's address

C. Insurance In order to abide by the NBPR Code of Practice you must provide details of any public liability insurance cover or insurance cover provided by your employer as required by the State(s)/Territory(ies) in which you practise and provide evidence of adequacy and currency when required. Provide in this section the details of your applicable insurances.

Insurance Class	Employer (E) or Self Employed (SE)	Cover \$	Excess \$	Lead Insurer's Name

D. Sanctions If you have ever had a sanction imposed or have one pending for a breach of any code of ethics or code of practice you must record the details in this section.

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E. Memberships	Grade	Number
AIB
Other

F. Data for NBPR Users Provide in this section those details you wish to be made available to NBPR users.

Name _____

Address _____

Phone _____ Fax _____

Mobile _____ E-mail _____

Present employer _____

Present position title _____

Qualifications (see Part 2) _____

Experience (see Part 4) _____

Insurance Class	Employer (E) or Self Employed (SE)	Cover \$	Excess \$	Lead Insurer's Name

PART 2

YOUR QUALIFICATIONS

The level at which you are registered will depend on your qualification as follows:

1. You will be academically qualified for Level 1 if you:

- a. hold an appropriate (as decided by the NBPR Committee) Australian Qualification Framework (AQF) level 7 or above qualification in a Building discipline, eg a degree or professional level examinations; or
- b. are assessed as being competent at AQF level 8.

2. You will be academically qualified for Level 2 if you:

- a. hold an appropriate (as decided by the NBPR Committee) Australian Qualifications Framework (AQF) level 5 or 6 qualification in a Building discipline, eg a diploma or associate/para professional level examinations; or
- b. are assessed as being competent at AQF level 6.

3. You will be academically qualified for Level 3 if you:

- a. hold an appropriate (as decided by the NBPR Committee) Australian Qualifications Framework (AQF) level 4 qualification, eg a certificate IV or technician level examinations; or
- b. are assessed as being competent at AQF level 4.

NB: If you do not hold an appropriate academic qualification you may become eligible for registration by satisfying the Registrar of equivalent qualifications and relevant experience.

Provide in this section the level at which you wish to be registered and details of your qualifications then attach to this application evidence of those qualifications, such as copies of certificates. AIB members need only provide their membership grade and number if copies of certificates are held by the AIB National Office.

I wish to be registered at level

Academic Qualifications

Qualification title Year qualified

Education institution

Qualification title Year qualified

Education institution

PART 3 YOUR EXPERIENCE

To be eligible for registration you must have four years general experience in building activity.

General Experience

From	To	Position Held	Description of Work

To be eligible for registration in a particular category you must demonstrate your competence in the field covered by that category:

Provide in this section an explanation of your competence for each category (maximum four) in which you wish to be registered, attaching relevant documentary evidence as required.

NB: The NBPR Code of Ethics requires you to practise only in your area(s) of expertise.

I wish to be registered in the following categories, my competence in which is shown below:

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NB: For Adjudicator category: I wish/do not wish* to be included on a panel of adjudicators to hear disputes in accordance with the NSW Building and Construction Industry Security of Payments Act 1999

*delete as applicable

Competence in (name of category)

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Competence in (name of category)

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Competence in (name of category)

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Competence in (name of category)

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CPD is defined as 'the systematic maintenance, improvement and broadening of knowledge and skill, and the development of personal qualities necessary for the competent execution of professional and technical duties throughout a person's life'. Acceptable CPD includes private study, technical meetings, in-house workshops, site visits, conferences, forums, seminars, formal academic courses and other activities such as research.

To be eligible for registration you must have completed at least 20 hours of CPD activities, with a maximum of 10 hours being private study, during the previous 12 months. As this requirement also applies for renewal of registration, you will be issued with a CPD diary when you have been registered.

You should record below your CPD activities during the past 12 months.

Date	Type of Activity	Details of Activity	Hours

The credibility of the NBPR depends on the credibility of registrants. Therefore, you must accept responsibility for the accuracy and appropriateness of details provided with this application. Also, your experience details and competence must be verified by this declaration.

You should now sign the declaration below.

I certify that the information provided with this application is true and correct to the best of my knowledge. If accepted for registration I:

- a. agree to pay any fees required for registration,
- b. agree to abide by the Code of Ethics for registrants (NBPR Manual Annex B),
- c. agree to abide by the Code of Practice for registrants (NBPR Manual Annex C),
- d. agree to maintain a high level of competence by way of a CPD program, and
- e. acknowledge the provisions for sanctions as set out in the NBPR Manual.

Signed Date

Have you:

- Have you completed Part 1?
- Have you completed Part 2?
- Have you attached copies of your qualifications?
- Have you completed Part 3?
- Have you completed Part 4?
- Have you completed Part 5?
- Have you signed Part 6?

If your checklist is complete, you should forward this application to:

The NBPR Registrar
PO Box 705
JAMISON ACT 2614

Your application will be acknowledged and processed. If registration is approved you will be sent a tax invoice showing any amount owed. The card and certificate will be forwarded after receipt of payment.

Fees for the year ended 30 March 2017:

Registration assessment/Registration upgrade fee: \$200.00 (inc. GST)

Annual Subscription Renewal AIB Member or Fellow: \$75 (inc. GST)

Annual Subscription Renewal Non AIB Member or Fellow: \$100 (inc. GST)